



Kansas Water Environment Association

**Kansas Water Environment Association
6209 SW 24th Terrace
Topeka, Kansas 66614**

**Meeting Date: July 16, 2009
Capitol Plaza Hotel: Topeka, Kansas**

Executive Board Present:

(x)	Amy Kliewer	Past President
(x)	Michael Rudy	President
(x)	Joe Foster	President – Elect
(x)	Jeanette Klamm	Vice – President
(x)	Sylvan Coles	Sec-Treasurer
(x)	Rod Philo	PWO Trustee
(x)	Dan Ott	Sr. Delegate
(x)	Amy Kliewer	Jr. Delegate
(x)	Marc Pedrotti	Mfgr. Trustee
(x)	James Tush	Convention
()	Roxann Slater	Ambassador

Committee Chairs Present:

()	Betsy Betros	Industrial
()	Larry Chapple	Municipal Management
()	Phil Burns	Municipal Tech Transfer
()	Jim Martin	Constitution & Bylaws
()	David Hauser	Audit
()	Floyd Koder	Safety
()	Kathy Windham	Laboratory
(x)	Isaac Crabtree	Publications
()	Andy Sauer	Watershed Management
()	Lee Kellenberger	Watershed Management
()	Jamie Beldon	Plant Awards
()	Jade Dundas	Plant Awards
()	Doug Nolkemper	Membership
()	Vinta Varghese	Public Education
()	Rajbarath Panneerselvam	Public Education
()	Chris Burns	Collection System
()	John Metzler	Government Affairs
()	Brian Spano	Publicity / WEF Awards
()	Joe Mester	Scholarship
(x)	Tina Leitzel	Web Master
()	Garrett Sheehan	Young Professionals
()	Mike Hafling	Young Professionals
(x)	Amy Kliewer	Nominating
()	B. Gagnon-Lewis	SJWP Committee

Others in Attendance:

Future Board Meetings:

- July 16, 2009 (9:00 A.M.) Capitol Plaza Hotel

Preliminary Items

- Reviewed Agenda.
- Approved Minutes of May 14, 2009 Meeting with no changes.

Financial Report:

Sylvan updated the Executive Board with regard to the status of CD's, checking, and the Scholarship Fund.

Splashing's Deadlines:

- September 16, 2009 (Post-Conference Issue Deadline)

Action Items:

- Sylvan to email Page Minutes of May 14, 2009 Executive Board Meeting.
- Sylvan to get Plaques ordered with the exception of Backhoe Rodeo. Also change location to the Expo front.
- Sylvan to lock in a Collections / Distribution workshop for Wednesday – Thursday.
- Sylvan to lock in Invocation.
- Sylvan to get Becky Lewis a copy of KWEA Logo.
- Sylvan to discuss with LaVerne Beam giveaway baskets for Dignitaries.
- Sylvan to coordinate with Hank the purchase of giveaways for conference. A total of \$3000 is budgeted for this.
- Marc Pedrotti to work with Vicki Wessel to lock in CEU's.
- Sylvan to work on locking in a session on Solids Management for all day Wednesday.
- Sylvan to work on a speaker on the topic of cap & trade.
- Sylvan to order plaques for Environmental Excellence Competition.
- Jim Tush to work with Hank Boyer with regard to complimentary rooms.
- Joe Foster to get Chair people / Moderators locked in – work with Committees to get this task done.

Old Business:

In the Works:

- Amy Kliewer has emailed Past Presidents regarding their interest in serving on a Long Range Planning / Visioning Committee and has gotten good response.
- Sylvan will lock in the Brick Oven for the Monday Night Dinner.

Conference Discussion: Marc Pedrotti

- Student YP Contest will be on Wednesday, September 2, 2009 in Homestead B.
- SSSSS Breakfast will be held on Thursday, September 3, 2009. Induction will be at the Meet & Greet on Tuesday night.
- Sam Brownback has agreed to Keynote the Conference.
- Jim Tush is waiting for an estimate from Rod Berquist on food and beverage and will work with Hank Boyer to lock in final menus etc.
- Joe Foster presented the final version of the program with a few minor modifications to follow.

- Industrial Awards to be presented at Tuesday's luncheon.
- Collections Awards to be presented at Wednesday's luncheon.
- 13 projectors will be needed for the Conference. Projectors to come from our membership.
- Relocate Backhoe competition to the front of the Expo.

WEF Conference Call with Phyllis Roth:

The KWEA Board conducted a conference call with WEF to discuss ways that the WEF and the KWEA could better support each other to accomplish our goals. Below is a draft summary of that discussion.

MA Expectations of its relationship with WEF

- WOW us! "Court/date" the MA – assertive approach to ensuring a sustained working relationship
- WEF provide resources for member outreach
 - o Technical training content
 - o List of all WEF resources and contact staff
 - o Operator training resources
- Continue the good support provided on regulatory and legislative issues
- Create visual and real alignment of WEF and the MA...demonstrate broadly that WEF and

KWEA are connected

- Partner with organizations like ABC to enhance value to WEF and MA members.

MA perspective of how it does/should support WEF

- KWEA members are WEF members
- MA promotes WEF programs and services – need more information to be more effective
- Attracting more young members

MA perspective of how WEF does/should support MA

- Partner with the MA
- Hold conference calls with the MA 1 or 2 x per year
- Provide continuing updates to MA on topic areas WEF is working on

- Provide a speaker bureau resource for MA use
- Provide a broad menu of association management resources and services (insurance coverage, legal services, etc.)
- Facilitate MA to MA outreach to new MA leaders
- Provide WEF links/information to MA web “master” for posting to MA web site
- Provide more student chapter information and support to the MA – make university connections and offer support to universities, provide local connection through MA.

WEF resources and support services currently available

- Use the MA resource center when specifically directed to it – not easy to find on web site
- Good information on the resource center

Gaps in Services available and services needed

- WEF website not easy to navigate
- MA is dissatisfied with quality of WEF awards

“Wish List” of future services

- Collaborate with ABC to develop training guides for various topic areas (similar to collection systems testing guide)
- Consider a low cost dues option for front line operators
 - o keep in mind that training is the key to engaging operators
 - o promote message that operators are professionals
- Develop an online “spot” for MAs to share resource and program information and to hold discussions.
- Consider weekly update e-mails to MAs with 3 or 4 topics of interest

Immediate follow-up items

- Provide Sylvan Coles with information on report to use to get KWEA member e-mail addresses (sent 7/16/09)
- Check with legal counsel to find out if WEF can provide review of KWEA insurance policy – are all needed coverages in place, etc.

Professional Development & Education:

PWO Report: Rod reported that he is just getting started in his role. He will be working with Sylvan to set up the next Operator Workshop. We may look at two one day ABC Certification Workshops – one in Manhattan and one in the Arkansas City area.

Laboratory Committee: The Committee has locked in their papers and speakers.

Collections Committee: The Committee met on July 9, 2009 and is working on the Manhole poste for the conference as well as the collections buttons. The Committee will also review the 5 Collection Systems nominations received.

Manufacturers Report: Marc reported that we are currently sitting at 40 exhibitor's booths.

Member Services & Operations:

Constitution & Bylaws: New changes posted on the website.

Membership Committee: No Report

Student & Young Professional Committee: In the works – a Luncheon Teaser.

- The lunch & learn on Project Management is planned for August 6th. John Keller from BV will be presenting. Flyer will be sent out via email by this Friday, July 17th. E-mail will include KWEA Executive Board and Committee Chairs, as well as YP members and any "advocates" we've identified. Pizza and sodas will be provided for lunch.
- membership applications will be on hand to encourage people to sign up for membership.
- Dan will check with Sylvan regarding CEU credits for this event. We will distribute certificates of attendance to attendees.
- Maya will speak about the YP Events for the Joint Conference at the conclusion of the lunch seminar.
- Maya is tentatively scheduled to meet with Bruce Allman (with PEC) on July 22nd to discuss YP conference events.

Director (Senior): No Report

External Relations & Outreach:

Junior Director: Working with Cordell Samuels to coordinate his visit. Have sent him an agenda.

Plant Awards Committee: The plant awards committee has assigned committee members to all of the nominated facilities so that tours can be conducted by July 17th. The committee will meet on July 20th to discuss the tours and choose winners. The committee will also propose changing the classification table on the nomination form to classify plants by their design capacity. Currently the sizing categories are based on population equivalents. This change will become effective in 2010.

Publicity / Awards Committee: Brian Spano will be responsible for the signage at the conference. The program committee will need to get to him the information for the signage. Sylvan will also send Brian a list of needed signage.

Public Education Committee: Vinta is planning a WWMD event with Derrick Thomas school this year - similar to last year. Details will be forthcoming when school is back in session.

Web Site Discussion: Tina reported that the on-line registrations are going well. She also asked for feedback regarding the site – see comments below:

- Collections Systems & Golden Manhole on the web are on the same link and this needs to be changed.
- Tina & Sylvan are currently putting final touches on the certification database which will be able to be updated remotely.
- It was suggested that the Home Page be Updated.
- It was suggested that we add a Young Professional Section to the web site.
- It was suggested that we promote the keynote speakers on the web.